



OFFICE OF THE REGISTRAR (ACADEMIC & STUDENTS AFFAIRS)

INTERNAL MEMO

FROM: REGISTRAR (ASA)

Date: 4th April 2018

TO: ALL INSTITUTIONAL BASED STUDENTS.

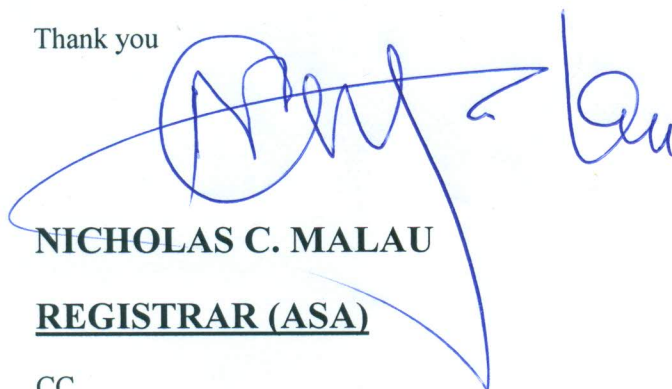
SUBJECT: ADMINISTRATION OF END OF SECOND SEMESTER EXAMINATIONS: 2016/2017 ACADEMIC YEAR.

This is to inform ALL concerned students that the Second Semester 2016/2017 Academic Year examinations will be administered starting from 9th April 2018.

All students are therefore expected to report on 8th April 2018 as per the IB Almanac, and will be required to have cleared the said semester fees before reporting.

Kindly note that no student will be allowed to sit for the said examinations before clearing his/her fees balances.

Thank you



NICHOLAS C. MALAU

REGISTRAR (ASA)



CC

Vice Chancellor

ALL Deputy Vice Chancellors

ALL Registrars

IB Coordinator.

ALL Deans of Schools

ALL CODs

Dean of Students