



OFFICE OF THE REGISTRAR (ACADEMIC & STUDENTS AFFAIRS)

INTERNAL MEMO

FROM: REGISTRAR (ASA)

Date: 26th July 2021

TO: ALL STUDENTS IN SESSION.

**SUBJECT: SITTING FOR END OF SECOND SEMESTER 2020/2021
ACADEMIC YEAR EXAMINATIONS.**

Following your appeal to the Management on the above subject, you are hereby informed that **ALL students due to sit for the above named examinations have been given up to 13th August 2021 to clear all pending fees.**

Any student who will not have fulfilled the fees obligations by the said deadline will not have his/her examination scripts marked and therefore will be forced to defer and subsequently repeat the second semester studies in January 2022 when the courses/units missed out will be on offer.

Kindly liaise with your parents, guardians and sponsors to ensure that all pending fees will be cleared by the said deadline.

Kindly treat this circular with all the seriousness it deserves.

Thank you


NICHOLAS C. MALAU
REGISTRAR (ASA)



CC

- Vice Chancellor
- ALL Deputy Vice Chancellors
- ALL Registrars
- ALL Deans of Schools
- Dean, Graduate School
- Director BUS
- Finance Officer
- Dean of Students