CREDIT WAIVER APPLICATION FORM FOR DIPLOMA/PROFFESIONAL CERTIFICATE HOLDERS

NOTE:

1. This form must be filled in four copies.
2. Students are required to fill a separate set of forms for each department where credit is sought to be waived.
3. Attach copies of the relevant certificates and all transcripts.
4. In filling out this form, consult the regulation on Credit waiver policy.
5. Indicate any other departments in which you have applied for credit waivers.
6. Credit waive requests should be submitted with the application for admission form.

DATE:……..

A. Name ……..
B. Identity card number ……..
C. Mailing address ……..
D. Programme/Mode of learning (e.g. SSP) ……..
E. Degree for which candidate is applying ……..
F. Department in which candidate will register ……..
G. Institution(s) attended ……..
H. Programme in which units were taken ……..
I. Programme length in years ……..
J. Overall grade obtained ……..
K. Certified copy of diploma certificate attached ……..
L. Certified copies of transcripts attached ……..
M. Units and grades for which waiver is requested ……..

	UNIT CODE AND TITLE	GRADE	DEPT APPORVAL
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
	Total number of units approved for waiver		

Recommendation by the Chair of Department

Name:.....Signature.....

Date:.....

Comments by the Dean of School

Name:……Signature…….

Date……